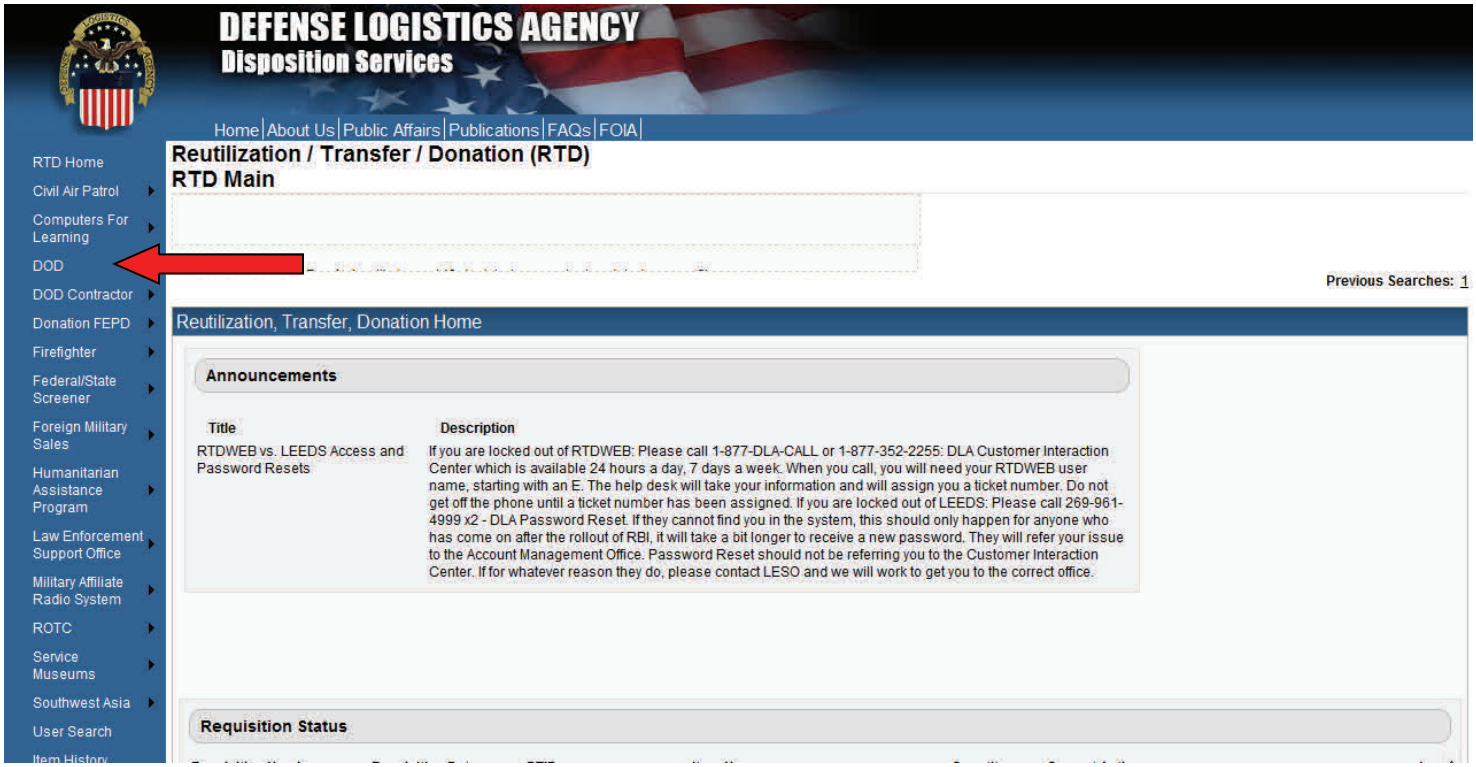
How to Build a Want List in RTD Web

Step 1. Open RTD Web https://pep1.bsm.dla.mil/irj/portal
Step 2. Go to the DOD tab on the right side of the page
Step 3. Open DOD Search
Step 4. Put in any search criteria I.e.. FSC, NIIN''s or NSN's of items your looking for
Step 5. Hit search
Step 6. Under the Search Criteria area find the "Want List– Schedule line
Step 7. Click on "Schedule"
Step 8. Select the options you would like for your want list
Step 9. Click on "Create Want List"
Step 10. Back on the main RTD Web screen look near the bottom of the page and click on Want List
Step 11. (Optional) Hover your mouse over the Actions: Options line to preform an instant search for your items, edit want list, edit want list parameters, copy want list, delete want list and extend expiration date of your list.

Go to the DOD tab on the right side of the page



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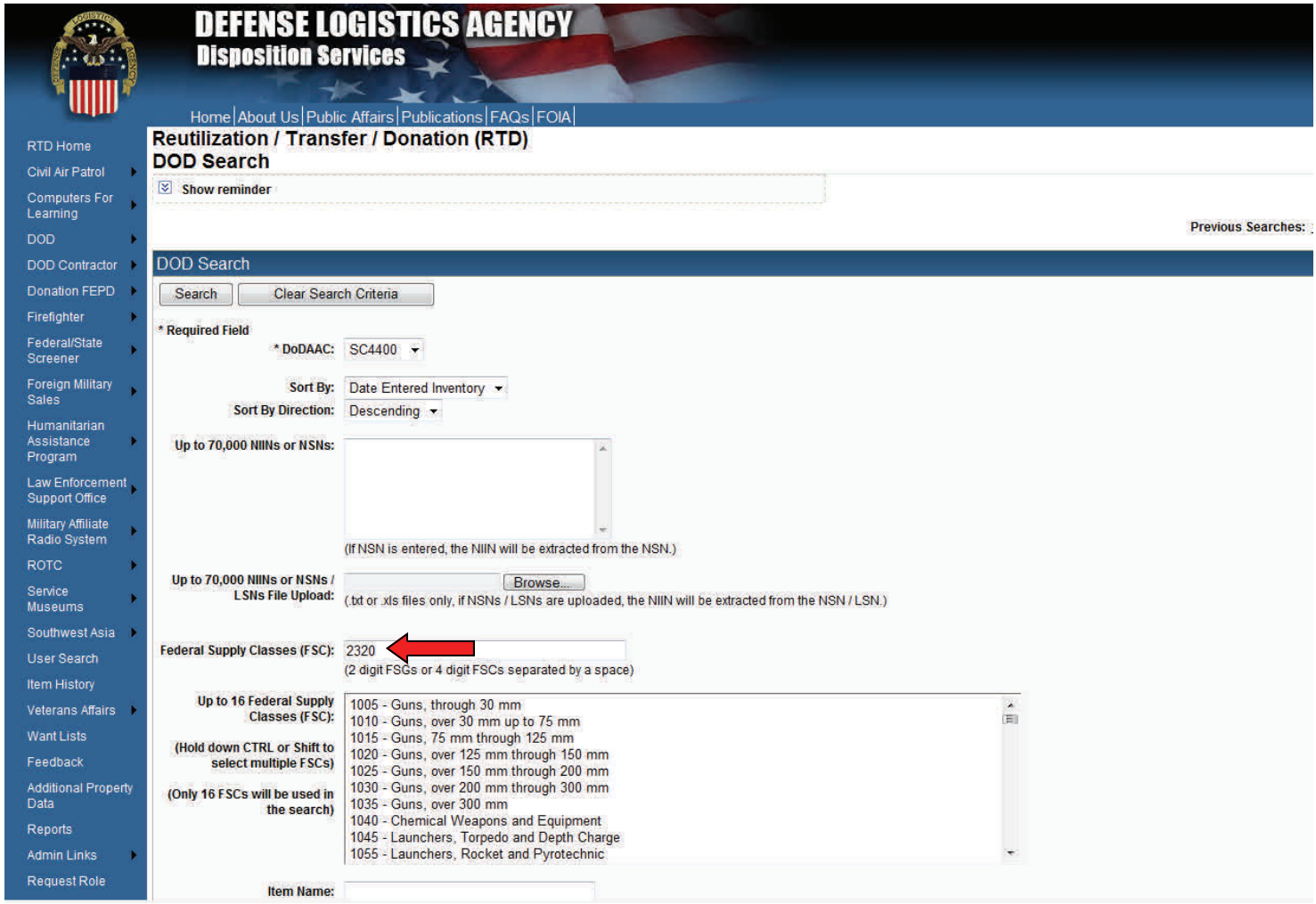

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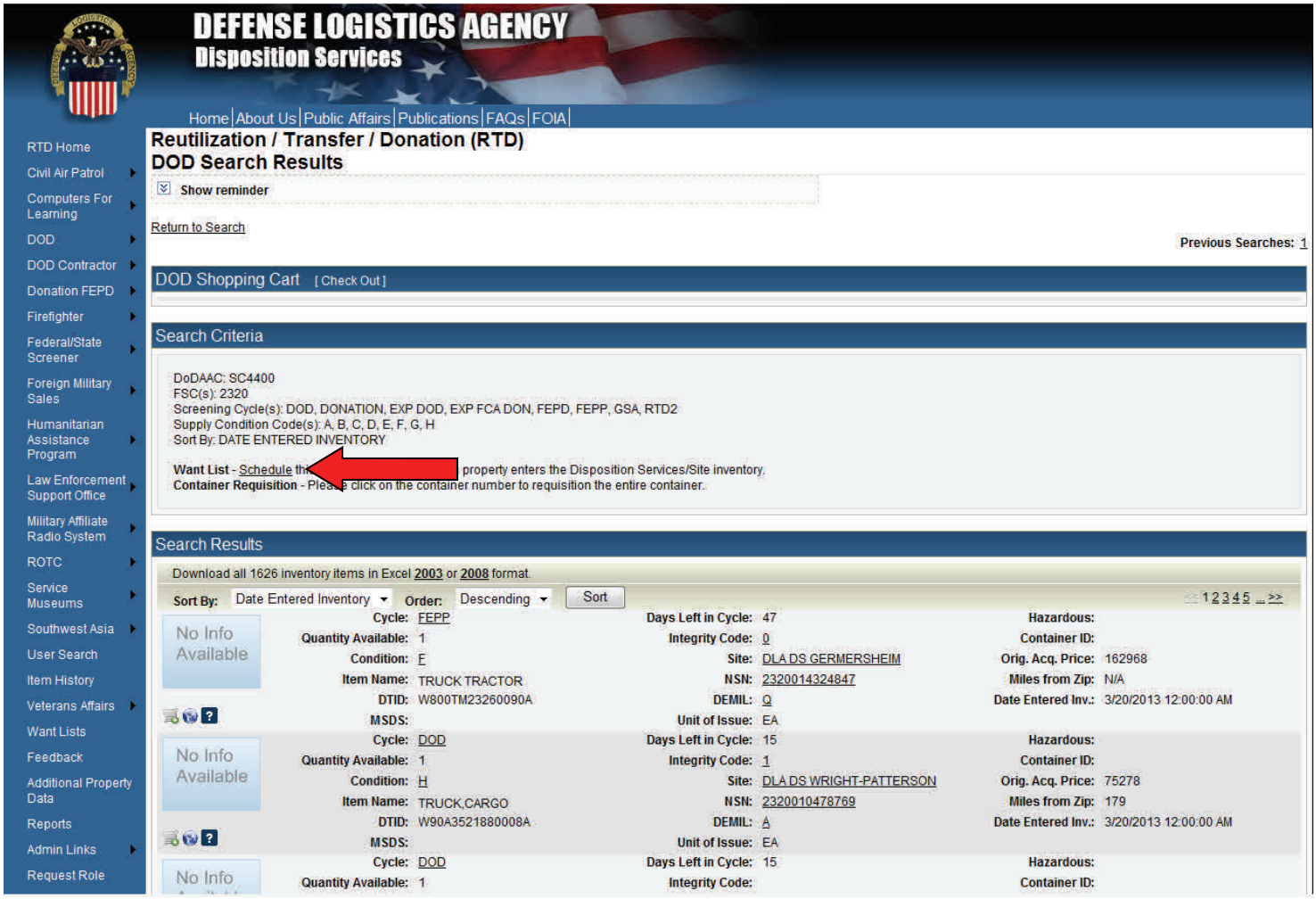

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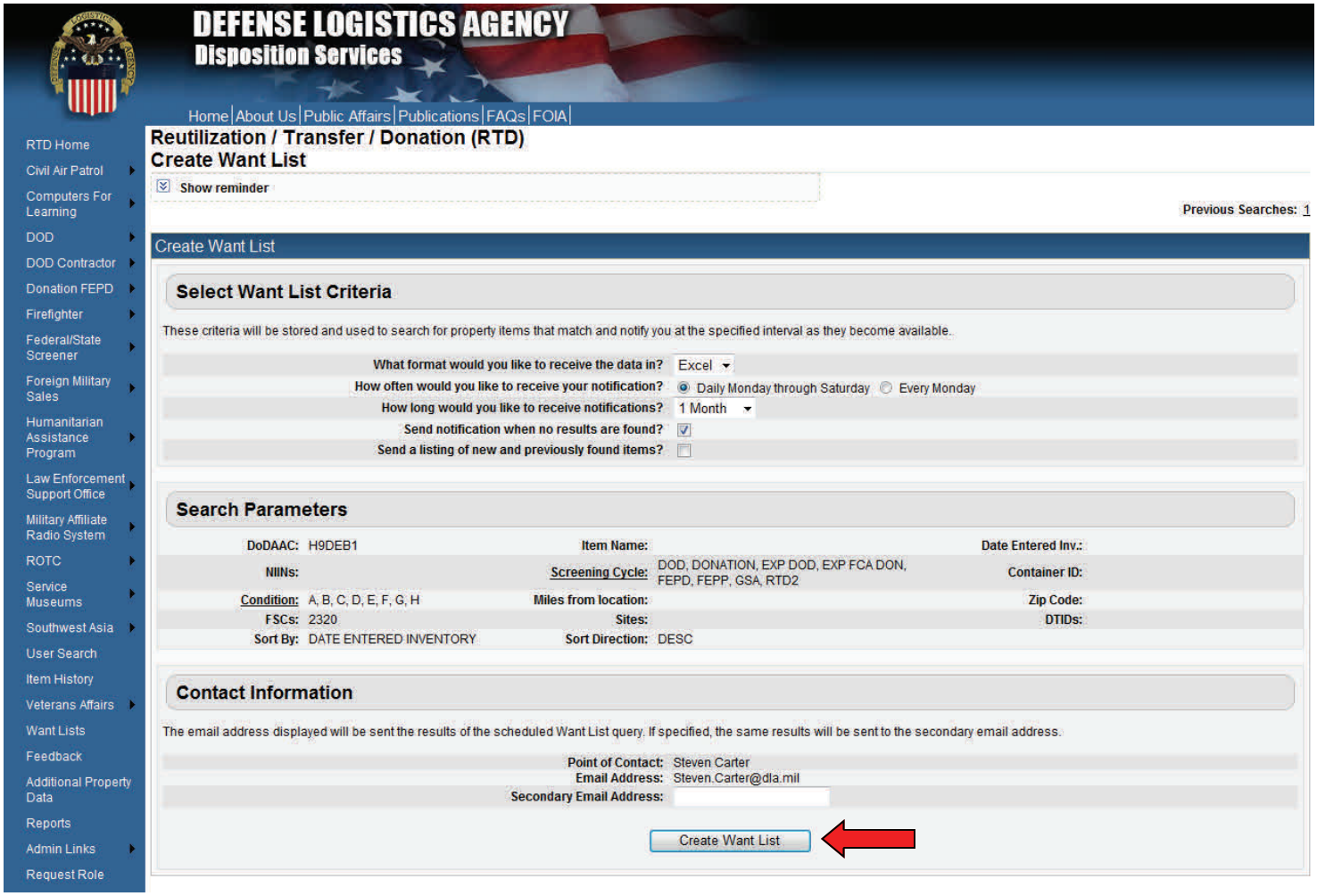

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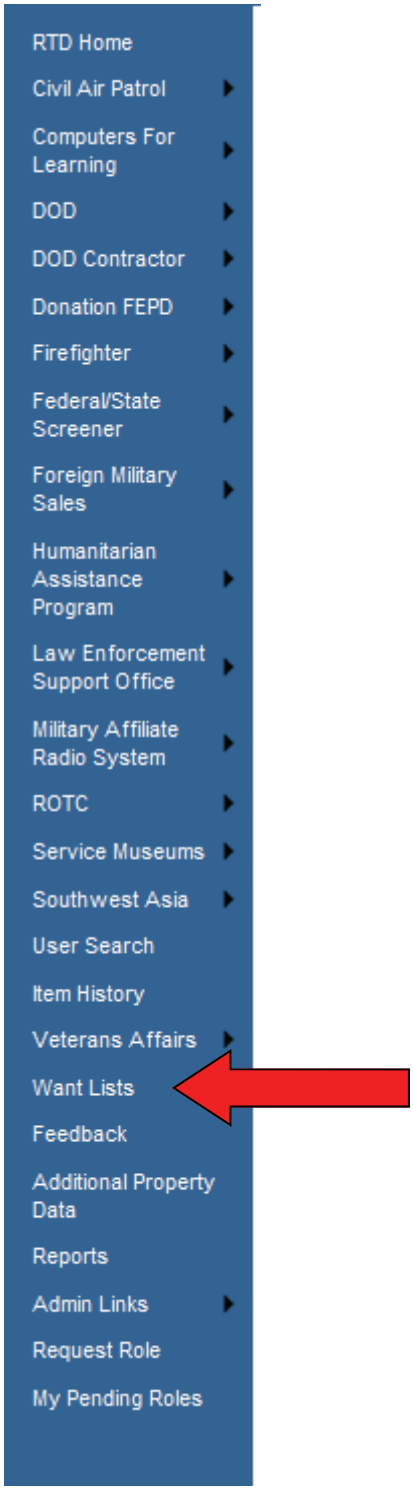
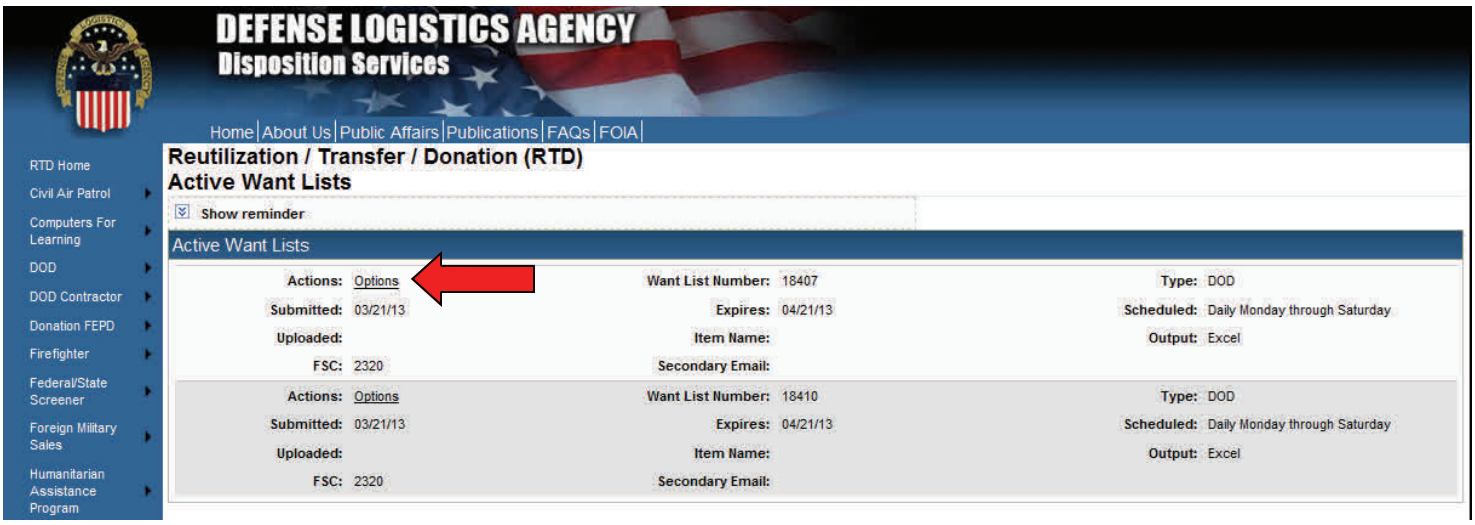
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